

2026-2027 GRANT TIMELINE

SEF Grant Committee Fall 2026 Timeline November (Grants to be awarded in December)

PURPOSE/ACTION	PURPOSE/ACTION	PURPOSE/ACTION
November 6, 2026	APPLICATION DEADLINE	Need one week to blind grants
November 16-23	Grant Committee read grants	Need one week to read grants
November 23 (Monday)	Grant Committee meets to review grants	Need to determine slate in advance of Board meeting
November 29-December 2	Grant Chair sends grant slate to directors for review	Grant chair contacts applicants if committee has questions. Directors require 7-10 days to review the grant slate
December 9 Board Meeting	Directors vote on grants	
December 10	Grant Committee Chair notifies applicants of vote	Grant Committee Chair notifies applicants of awards and rejections one day after the meeting
December 11	Chair emails Treasurer and Business Office necessary information	Chair needs time to compile and send
December 12	Chair emails the awardees a formal letter with copies to involved parties	Chair needs time to compile and send
Approved by the SEF Board of Directors 9.30.2025 (rev. 9.9.2026)		

SEF Grant Committee Winter 2027 Timeline
January (Grants to be awarded in February)

DATE	PURPOSE/ACTION	RATIONALE
January 8, 2027	APPLICATION DEADLINE	Need one week to blind grants
January 15-19	Grant Committee read grants	Need one week to read grants
January 19 (Tuesday)	Grant Committee meets to review grants (<i>MLK 1/18/2027</i>)	Need to determine slate in advance of Board meeting
January 31-February 3	Grant Chair sends grant slate to directors for review	Grant Chair contacts applicants if committee has questions. Directors require 7-10 days to review grant slate
February 10 Board Meeting	Directors vote on grants	
February 11	Grant Committee Chair notifies applicants of vote	Grant Committee Chair notifies applicants of awards and rejections day after Board meeting
February 12	Committee Chair notifies Treasurer and Business Office with necessary information	Chair needs time to compile and send
February 13	Committee Chair emails the awardees a formal award letter with copies to involved parties (<i>Holidays: 2/15-2/16/2027</i>)	Chair needs time to compile and send
Approved by the SEF Board of Directors 9.30.2025 (rev. 9.9.2026)		

SEF Grant Committee Spring 2027 Timeline
March (Grants to be awarded in April)

DATE	PURPOSE/ACTION	RATIONALE
March 9, 2027	APPLICATION DEADLINE	Need one week to blind applications
March 16-22	Grant Committee reads grants (Holiday 3/26/2027)	Needs one week to read grants
March 22 (Monday)	Grant Committee meets to review grants	Need to determine slate in advance of Board meeting
April 11-14	<i>Grant Chair sends site to Directors for review</i> <i>(Spring vacation 4/12-4/16/2027)</i>	Grant Chair contact applicants if the committee has questions. The Directors need 7-10 days to read the grants.
April 21 Board Meeting	SEF Board votes on slate	
April 22	Grant Committee Chair notifies applicants of vote	Grant Chair notifies applicants of awards and rejections day after Board meeting
April 23	Committee Chair emails Treasurer and Business Office with necessary information	Chair needs time to compile and send
April 24	Committee chair emails the awardees a formal letter with copies to involved parties	Chair needs time to compile and send
Approved by the Board of Directors 9.30.2025 (rev. 9.9.2026)		